

## GCSE Business

### Human resources activity sheet



#### Scenario

**You work as part of the Human Resource Management team (HRM) for Otterden zoo in Redwell. You have carried out an audit of your zoo and found that you have a job vacancy that needs filling. It is for a zookeeper.**

**You know that the successful candidate will need to be able to watch the animals and carefully observe their behaviours and activities.**

**You also know that the candidate will need to be able to spot when the animals are sick or injured. They will also need to prepare food for the animals and feed them.**

**They will also need to be able to give talks to zoo visitors on the reptiles kept at the zoo in the educational workshops that run each day.**

**This is a very demanding role and the job requires that the employee will be outside most of the time in all weathers, and will need to be physically fit.**

**Zookeepers also have to take care of the hygiene of the animals and this may mean cleaning out cages, checking temperatures and looking after the habitats that the animals are kept in.**

**Zookeepers also have to complete reports each day on each of the animals, about their food, health and any other factors.**

- 1. Design a suitable logo for Otterden Zoo**
- 2. Write a job description for the Zookeeper role, including all the tasks they might perform on a daily basis.**
- 3. Design a suitable advert to go in a local paper, the pay is £20,000 a year full time.**
- 4. Write a person specification for the zookeeper role, level 4 in maths and English (or above) is a requirement, no experience is necessary as full training will be provided. Write all the characteristics the right person for the role might have.**

**EXTENSION: Write a list of questions that you might ask potential candidates at the job interview stage. Make sure these closely match your job description and person specification.**

